

GOVERNING BODY

FUNCTIONS AND RESPONSIBILITIES

- Evolves the vision mission and objectives of the college and ensures that they are achieved
- Governing council makes all policy decisions like H.R, Admissions, Administration, Finance, manual, Alumni manual, IT, Globalization, Innovation & Incubation policy etc..It also make decisions regarding courses to be offered, recruitment of staff, service rules of teaching and non teaching staff, conduct of staff and students academic and non academic activities, also it ensures that they are periodically updated.
- Approves new programmes of study leading to new degree
- Approves scholarships, fellowships, studentships, medals, prizes and certificates on the recommendations of the academic council
- All matters concerning the academic and finance committees are thoroughly discussed and their recommendations/comments are communicated to the concerned
- It administers the physical resources of the institute.
- Reviews the performance of the Institute and guide to function effectively to achieve excellence in academics, research and industry collaborations
- Ensures the regulatory compliance of all the decisions by the concerned authorities like the principal, HOD and other officers of the institute in all matters of fundamental concern.
- Ratifies and resolves the minutes of academic council, finance committee.
- Monitors on the effective functioning of different non statutory committees of the college.

We at Sree Chaitanya Institute of Technological Sciences committed to promote and stimulate like measurement analysis and continuous improvement of standards in technical education and training, knowledge management to empower the students with cutting edge technologies to meet the ever changing challenges of humanity by performance analysis counseling the students and evaluation of feedback

The Governing Body is the highest body in the hierarchy which is also the primary body in decision making and governance of the institution. This body is constituted with Chairman of the society, Secretary and Correspondent, Principal of the institution, JNTUH nominee, Educationalist, Industrialist, faculty member, any other management member as per AICTE guidelines. Strategic plan framing involves bottom up approach with all stakeholders participating and suggesting the necessary incorporations or amendments which has to be implemented as ensured by the Governing Body.



Principal

Good governance involves decentralization and delegating responsibilities to Deans, Heads of the Department, senior faculties, various committee members, Administration department, Exam Branch Controllers, TPO. Decentralization is implemented through various committees, statutory bodies, along with involvement of stakeholders for framing guidelines, framing mission, vision and Quality Policy improving efficiency of the system and quality.

The organization chart of Brilliant Institute of Engineering and Technology depicts the delegation of roles and responsibilities adhered to each and every member in hierarchy. The smooth functioning of the institution entirely depends on the teamwork and harmony of all the stakeholders of the organization at various levels.

FDP/Workshops Budget proposal Approval and Allocation

The Budget proposal for FDPs/Workshop was prepared by Head of the Departments administrative in charge and was submitted to Principal and the grant was released by management. The FDP/Workshops in charges are co-ordinate with the teaching and non-teaching staff to form various committees by allocating in-charges for brochures, website design and development committee, transportation committee, hospitality committee, technical review committee, photography and media committee etc. These committee in charges prepare a budget proposal of their requirements to the concerned Heads. And final budget proposal is approved by Management.



Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



Date: 17-02-2023

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 18-02-2023 at 02:00PM in Management Room to discuss the following matters.

Agenda

1. Review of previous meeting held on 17-07-2022
2. Academic and co-curricular activities
3. Conducting examinations as Per JNTUH
4. CRT and placement activities in the campus
5. Review of AICTE sanctioned STTPs and FDP
6. Strengthening Alumni association
7. Improve consultancy works
8. JNTUH affiliation process and AICTE approval
9. Propose to renew ISO certification

Copy to:

Committee members


PRINCIPAL
Principal

Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)


Principal

Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



MINUTES OF THE GOVERNING BODY MEETING

Date : 18-02-2023

Time: 02:00PM

Venue:Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

S.No	Name of the Governing Body	Governing Body Member Designation	Parent Organization where working	Designation of the member where working at parent Organization	Signature
1	Sri. M. Ramesh Reddy	Chairman	Sree Chaitanya Educational Institutions	Chairman	
2	Sri. K. Narender Reddy	Member	Sree Chaitanya Educational Institutions	Director, Administration	
3	Dr. G.Venkateshwarlu	Member	Sree Chaitanya College of Engineering	Principal	
4	Dr. N. Srinivas	Academician	Sree Chaitanya Institute of Technological Sciences	Assistant Professor	
5	Dr. A. Damodaram	Member University Nominee	JNTUH Hyderabad	Professor	
6	Dr. A. Prasad Raju	Member Secretary	Sree Chaitanya Institute of Technological Sciences	Principal	

Principal

Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

LMD COLONY, THIMMAPUR, KARIMNAGAR, T.S. - 505527

The committee discussed the following and passed the resolution.

1. The committee members resolved organization of guest lectures by Industry Experts.
2. The Committee has guided the Principal for preparing the records for ISO Certification.
3. The Committee decided to have MoU's with CISCO and TASK.
4. The Committee resolved to improve the student enrollment for TASK.
5. It was decided to conduct workshop for the Non Teaching Staff .
6. Vote of thanks is conveyed by Sri M. Ramesh Reddy the Chairman of Takshasila Educational Society.



CHAIRMAN



Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

Date: 16-08-2022

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 17-08-2022 at 10:30AM in Management Room to discuss the following matters.

Agenda

1. Review of previous meeting held on 27-02-2022
2. Academic and co-curricular activities
3. Conducting examinations as JNTUH protocol
4. CRT and placement activities in the campus
5. Review of AICTE sanctioned STTPs and FDP
6. Strengthening Alumni association
7. Improve consultancy works
8. Constitution of Selection Committee For Staff Recruitment
9. Discussion on Academic Activities
10. Any other matter with the permission of Chairman

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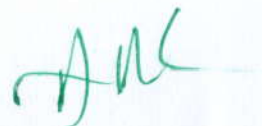
Committee members



PRINCIPAL

Principal

Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



LMD COLONY, THIMMAPUR, KARIMNAGAR, T.S. - 505527 Principal

Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



MINUTES OF THE GOVERNING BODY MEETING

Date : 17-08-2022

Time:10:30AM

Venue:Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

S.No	Name of the Governing Body	Governing Body Member Designation	Parent Organization where working	Designation of the member where working at parent Organization	Signature
1	Sri. M. Ramesh Reddy	Chairman	Sree Chaitanya Educational Institutions	Chairman	
2	Sri. K. Narender Reddy	Member	Sree Chaitanya Educational Institutions	Director, Administration	
3	Dr. G.Venkateshwarlu	Member	Sree Chaitanya College of Engineering	Principal	
4	Dr. N. Srinivas	Academician	Sree Chaitanya Institute of Technological Sciences	Assistant Professor	
5	Dr. A. Damodaram	Member University Nominee	JNTUH Hyderabad	Professor	
6	Dr. A. Prasad Raju	Member Secretary	Sree Chaitanya Institute of Technological Sciences	Principal	

Principal

The committee discussed the following and passed the resolution.

1. The committee members resolved organization of guest lectures by Industry Experts.
2. The Committee resolved to recruit new faculty members for AIML
3. The Committee suggested to present Papers in International Conferences
4. The Committee resolved to conduct orientation Programme for B.Tech first years
5. It was decided to conduct workshop for the Non Teaching Staff .
6. The governing body has taken Decision and guides the executive Committee to constitute the staff selection committee for the Academic Year 2022-2023 with the members of University Nominee and Subject Experts from any other college. As per the AICTE norms sufficient Teaching staff members should be selected and recruited. Further, Executive body is requested to take initiative for the Ratification of the staff members.
7. Vote of thanks is conveyed by Sri M. Ramesh Reddy the Chairman of Takshasila Educational Society.



CHAIRMAN



Principal
Sree Chaitanya Institute of Technological Sciences
L.M.D. Colony, KARIMNAGAR (T.S)



Date: 26-02-2022

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 27-02-2022 at 10:30AM in Management Room to discuss the following matters.
Agenda

1. Review of previous meeting held on 15-09-2021
2. Reduction in intake from 120 seats to 60 seats of the course "B.Tech.-Electronics & Communications Engineering" for next academic year 2022-23
3. Conducting examinations as per JNTUH protocol
4. CRT and placement activities in the campus
5. Review of AICTE sanctioned STTPs and FDP
6. Apply new course in "B.Tech.-Computer Science and Engineering(Artificial Intelligence and Machine Learning)" of intake of 60 seats for next academic year 2022-23
7. Streamline the academic process and offline learning Discussion on Academic Activities
8. Merge SREE CHAITANYA P.G. COLLEGE (MBA PROGRAMME), College Code: UX (as child Institution), which is running under same society into the SREE CHAITANYA INSTITUTE OF TECHNOLOGICAL SCIENCES, Code: TR (acts as parent Institution).
9. Any other matter with the permission of Chairman


PRINCIPAL

Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



MINUTES OF THE GOVERNING BODY MEETING

Date : 27-02-2022

Time:10:30AM

Venue:Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

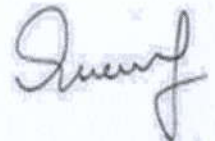
S.No	Name of the Governing Body	Governing Body Member Designation	Parent Organization where working	Designation of the member where working at parent Organization	Signature
1	Sri. M. Ramesh Reddy	Chairman	Sree Chaitanya Educational Institutions	Chairman	
2	Sri. K. Narender Reddy	Member	Sree Chaitanya Educational Institutions	Director, Administration	
3	Dr. G.Venkateshwarlu	Member	Sree Chaitanya College of Engineering	Principal	
4	Dr. N. Srinivas	Academician	Sree Chaitanya Institute of Technological Sciences	Assistant Professor	
5	Dr. A. Damodaram	Member University Nominee	JNTUH Hyderabad	Professor	
6	Dr. A. Prasad Raju	Member Secretary	Sree Chaitanya Institute of Technological Sciences	Principal	

Principal,

Sree Chaitanya Institute of Technological Sciences,
I.M.D. Colony, KARIMNAGAR (T.S.)

The committee discussed the following and passed the resolution.

1. Governing body has directed the principal to streamline the academic process and offline learning as usual, that is running before Covid - 19 situations. And further directed to improve the quality of learning of the students as per present demands and trends.
2. Committee has taken decision, passed resolution and directed the principal to take initiation for the **reduction in intake from 120 seats to 60 seats** of the course "**B.Tech.-Electronics & Communications Engineering**" for next academic year 2022-23. Principal is directed to apply and submit the same proposal for JNTU, AICTE and State Government.
3. Further committee has taken decision, passed resolution and directed the principal to take initiation to apply new course in "**B.Tech.-Computer Science and Engineering(Artificial Intelligence and Machine Learning)**" of **intake of 60 seats** for the academic year 2022-23. Principal is directed to apply and submit the same proposal for JNTU, AICTE and State Government.
4. Committee has taken decision, passed resolution and directed the principal to take initiation to merge **SREE CHAITANYA P.G. COLLEGE (MBA PROGRAMME)**, College Code: UX (as child Institution), which is running under same society into the **SREE CHAITANYA INSTITUTE OF TECHNOLOGICAL SCIENCES**, Code: **TR** (acts as parent Institution). Principal is directed to apply and submit the same proposal for JNTU, AICTE and State Government.
5. Vote of thanks is conveyed by Sri M. Ramesh Reddy the Chairman of Takshasila Educational Society.



CHAIRMAN



Principal

Sree Chaitanya Institute of Technological Science
I.M.D. Colony, KARIMNAGAR (T.S)



Date: 14-09-2021

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 15-09-2021 at 11:00 AM in Management Room to discuss the following matters.

Agenda

1. Review of previous meeting held on 23-04-2021
2. Provision of Seed Amount to faculty members
3. Conduction of Orientation Programmes for UG and PG Courses.
4. CRT and placement activities in the campus
5. Review of AICTE sanctioned FDP
6. Strengthening Alumni association
7. Improve consultancy works
8. Constitution of Selection Committee For Recruitment
9. Any other matter with the permission of Chairman

Copy to:

Committee members


PRINCIPAL

Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)


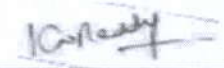
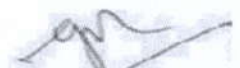



MINUTES OF THE GOVERNING BODY MEETING

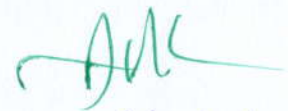
Date : 15-09-2021

Time:11:00AM

Venue:Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

S.No	Name of the Governing Body	Governing Body Member Designation	Parent Organization where working	Designation of the member where working at parent Organization	Signature
1	Sri. M. Ramesh Reddy	Chairman	Sree Chaitanya Educational Institutions	Chairman	
2	Sri. K. Narender Reddy	Member	Sree Chaitanya Educational Institutions	Director, Administration	
3	Dr. G.Venkateshwarlu	Member	Sree Chaitanya College of Engineering	Principal	
4	Dr. N. Srinivas	Academician	Sree Chaitanya Institute of Technological Sciences	Assistant Professor	
5	Dr. A. Damodaram	Member University Nominee	JNTUH Hyderabad	Professor	
6	Dr. A. Prasad Raju	Member Secretary	Sree Chaitanya Institute of Technological Sciences	Principal	



Principal

Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



The committee discussed the following and passed the resolution.

1. Committee has taken decision to provide seed amount for faculty members in books publications.
2. Committee has sanctioned amount to conduct orientation for UG and PG courses.
3. The committee members resolved organization of guest lectures by Industry Experts.
4. It is resolved to strengthen the academic activities by inviting subject experts from JNTUH
5. Committee has taken decision to implement ERP software.
6. The governing body has taken Decision and guides the executive Committee to constitute the staff selection committee for the Academic Year 2022-2023 with the members of University Nominee and Subject Experts from any other college. As per the AICTE norms sufficient Teaching staff members should be selected and recruited. Further, Executive body is requested to take initiative for the Ratification of the staff members.
7. Vote of thanks is conveyed by Sri M. Ramesh Reddy the Chairman of Takshasila Educational Society.

CHAIRMAN

Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



Date: 22-04-2021

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 23-04-2021 at 4:00PM in Management Room to discuss the following matters.

Agenda

1. Review of previous meeting held on 23-10-2020
2. To follow the covid 19 guidelines.
3. Conduction of online classes.
4. Closure of CIVIL Engineering course in 2021-2022.
5. Review of AICTE sanctioned STTPs and FDP
6. Strengthening Alumni association
7. Improve consultancy works
8. Discussion on Academic Activities
9. Any other matter with the permission of Chairman

Copy to: Committee members


PRINCIPAL

Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)


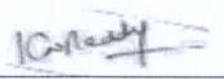

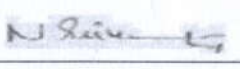
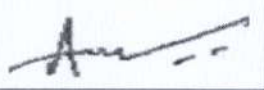
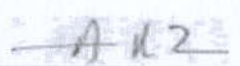
MINUTES OF THE GOVERNING BODY MEETING

Date : 23-04-2021

Time:04:00PM

Venue:Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

S.No	Name of the Governing Body	Governing Body Member Designation	Parent Organization where working	Designation of the member where working at parent Organization	Signature
1	Sri. M. Ramesh Reddy	Chairman	Sree Chaitanya Educational Institutions	Chairman	
2	Sri. K. Narendra Reddy	Member	Sree Chaitanya Educational Institutions	Director, Administration	
3	Dr. G.Venkateshwarlu	Member	Sree Chaitanya College of Engineering	Principal	
4	Dr. N. Srinivas	Academician	Sree Chaitanya Institute of Technological Sciences	Assistant Professor	
5	Dr. A. Damodaram	Member University Nominee	JNTUH Hyderabad	Professor	
6	Dr. A. Prasad Raju	Member Secretary	Sree Chaitanya Institute of Technological Sciences	Principal	


Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

The committee discussed the following and passed the resolution.

1. Governing body has directed the principal to ensure that all the teaching and Non Teaching staff should follow the COVID-19 Standard Operating Procedures and guidelines issued by the UGC, ACITE and JNTUH. Governing Body instructed that, all staff should follow the precautionary measures to be safe from the Corona Virus pandemic and they directed that make it mandatory to all the staff and students to maintain social distance, wearing face masks and sanitizing hands very frequently. Further, Committee has advised the Management to make necessary and sufficient arrangements for sanitizing and cleaning college premises daily.
2. Committee has decided and instructed the principal to conduct the online class work to the students as per the directions and guidelines given by the University and take all the measures to improve the quality in the online learning by meeting all real time challenges.
3. Keeping the view of present situation and less admissions, Committee has taken decision, passed resolution and directed the Principal to take initiation for the Closure of Course of "B.Tech.-Civil Engineering" which has the intake of 60 seats for the next academic year 2021-2022 and apply and submit the same proposal for JNTUH, ACITE and State Government,
4. Further Committee has taken decision, passed resolution and directed the Principal to take initiation to apply the new course in "B.Tech.-Artificial Intelligence and Machine Learning" of intake of 60 seats for the next academic year 2021-22. Principal is directed to apply and submit the same proposal for JNTUII, ACITE and State Government.
5. Vote of thanks is conveyed by Sri M. Ramesh Reddy the Chairman of Takshasila Educational Society.



CHAIRMAN



Principal

Sree Chaitanya Institute of Technological Science
I.M.D. Colony, KARIMNAGAR (T.S)



Date: 21-10-2020

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 23-10-2020 at 02:00PM in Management Room to discuss the following matters.

Agenda

1. Review of previous meeting held on 03-03-2020
2. Academic and co-curricular activities
3. Conducting examinations as JNTUH protocol
4. CRT and placement activities in the campus
5. Review of AICTE sanctioned STTPs and FDP
6. Strengthening Alumni association
7. Improve consultancy works
8. Discussion on Academic Activities.
9. To apply for the new courses in B.Tech.
10. Any other matter with the permission of Chairman

Copy to:

Committee members


PRINCIPAL

Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

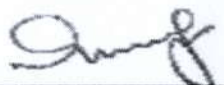


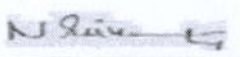

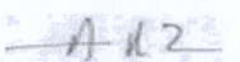
MINUTES OF THE GOVERNING BODY MEETING

Date : 23-10-2020

Time:2:00PM

Venue:Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

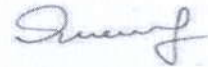
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3	Dr. G.Venkateshwarlu	Member	Sree Chaitanya College of Engineering	Principal	
4	Dr. N. Srinivas	Academician	Sree Chaitanya Institute of Technological Sciences	Assistant Professor	
5	Dr. A. Damodaram	Member University Nominee	JNTUH Hyderabad	Professor	
6	Dr. A. Prasad Raju	Member Secretary	Sree Chaitanya Institute of Technological Sciences	Principal	



Principal

The committee discussed the following and passed the resolution.

1. The committee discussed to take implement safety measures for COVID 19
2. The committee suggested principal for smooth conduction of internal examinations through online mode.
3. The committee advised to strictly follow the central government COVID 19 guidelines .
4. The committee decided to donate daily needs for the affected people.
5. The committee advised principal to conduct online classes through various online platforms.
6. Governing body has recommended to provide the required funds to meet the expenditure for liabilities on account of additional courses.
7. To apply the new course in "B.Tech.-Artificial Intelligence and Machine Learning" of intake of 60 seats for the next academic year 2021-22
8. Vote of thanks is conveyed by Sri. M.Ramesh Reddy the Chairman of Takshasila Education Society.



CHAIRMAN



Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

Date: 02-03-2020

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 03-03-2020 at 02:00 PM in Management Room to discuss the following matters.

Agenda

1. Review of previous meeting held on 17-10-2019
2. Conducting academic activities
3. Conducting online internal examinations as per JNTUH
4. Review of AICTE sanctioned STTPs and FDP
5. COVID 19 precautions
6. Improve consultancy works
7. Discussion on Academic Activities
8. Proposal for ISO certification process
9. Any other matter with the permission of Chairman

Copy to: Committee members



PRINCIPAL

Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

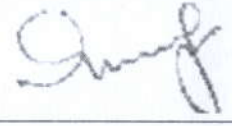
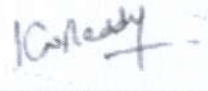

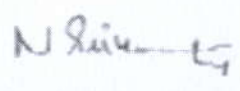
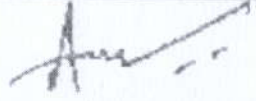

MINUTES OF THE GOVERNING BODY MEETING

Date : 03-03-2020

Time:2:00PM

Venue:Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

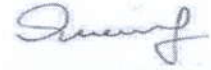
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5	Dr. A. Damodaram	Member University Nominee	JNTUH Hyderabad	Professor	
6	Dr. A. Prasad Raju	Member Secretary	Sree Chaitanya Institute of Technological Sciences	Principal	



Principal

The committee discussed the following and passed the resolution.

1. The committee discussed to take precautionary measures for COVID 19
2. The committee advised examination branch for conduction of exams through online mode.
3. The committee suggested the faculty members for registration of online courses
4. The committee suggested NSS coordinator to conduct COVID 19 awareness programmes to students.
5. The committee advised principal to conduct online classes through various online platforms.
6. Vote of thanks is conveyed by Sri. M.Ramesh Reddy the Secretary & Correspondent of Takshasila Education Society.



Secretary & Correspondent



Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



Date: 16-10-2019

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on **17-10-2019** at 11:00AM in Management Room to discuss the following matters.

Agenda

1. Review of previous meeting held on 10-01-2019
2. Academic and co-curricular activities
3. Conducting examinations as JNTUH protocol
4. CRT and placement activities in the campus
5. Review of AICTE sanctioned STTPs and FDP
6. Strengthening Alumni association
7. Improve consultancy works
8. Discussion on Academic Activities
9. Any other matter with the permission of Chairman

Copy to: Committee members


PRINCIPAL

Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

MINUTES OF THE GOVERNING BODY MEETING

Date : 17-10-2019

Time:11:00AM

Venue:Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

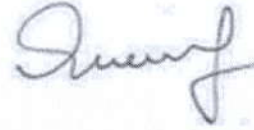
SNO	NAME	DESIGNATION	SIGNATURE
1	Sri. M. Laxma Reddy	Chairman	
2	Sri. M. Ramesh Reddy	Secretary	
3	Dr. G. Venkateshwarlu	Member	
4	Dr. N.G. Raghavender Rao	Member	
5	Dr. K. Neelima	Member	
6	Prof. N.V.S. Raju	University Nominee	
7	Dr. Giriraj Prajapati	Member	
8	Dr. A. Prasad Raju	Principal & Member Secretary	



Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

The committee discussed the following and passed the resolution.

1. The committee discussed to sign an MOU with Myaks academy for CRT to students.
2. The committee advised to strengthen various departments with ERP.
3. The committee suggested to conduct sports for the faculty members.
4. The committee advised to strengthen the exam branch
5. Vote of thanks is conveyed by Sri. M.Ramesh Reddy the Secretary & Correspondent of Takshasila Education Society.



Secretary & Correspondent



Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



Date: 09-01-2019

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 10-01-2019 at 02:00PM in Management Room to discuss the following matters.

Agenda

1. Review of previous meeting held on 06-08-2018
2. Extension of approval for the next academic year 2019-2020
3. Conducting the CRT and FDP programs
4. Review of AICTE sanctioned STTPs and FDP
5. Inspection guidelines to HODs
6. Staff selection committee for the academic year 2019-2020
7. Preparing records for NBA, NAAC & ISO for next academic year 2019-2020
8. Required Equipments/Software lab materials/Library Books as per the R18 syllabus Regulation
9. Remedial classes for slow learners
10. Organize guest lectures by the Experts from different Industries
11. Publicity regarding Anti Ragging
12. Implementation of Harithaharam
13. Advertisement in the media
14. Any other matter with the permission of Chairman

Copy to: Committee members


PRINCIPAL

Principal
Sree Chaitanya Institute of Technological Sciences
LMD Colony, KARIMNAGAR (I.S)

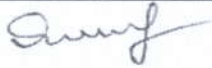






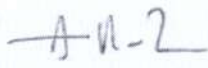
MINUTES OF THE GOVERNING BODY MEETING

Date : 17-10-2019

Time:11:00AM

Venue:Sree Chaitanya Institute of Technological Sciences


The following members are present in the meeting.

SNO	NAME	DESIGNATION	SIGNATURE
1	Sri. M. Ramesh Reddy	Secretary	
2	Dr. G. Venkateshwarlu	Member	
3	Dr. K. Neelima	Member	
4	Dr.V.Kiran	Member	
5	Dr.Paras Jain	Member	
6	Dr. Giriraj Prajapati	Member	
7	Prof. N.V.S. Raju	University Nominee	
8	Dr. A. Prasad Raju	Principal & Member Secretary	

The committee discussed the following and passed the resolution.

1. The Committee has advised the Principal to apply for the extension of approval for the next academic year 2019-2020.

LMD COLONY, THIMMAPUR, KARIMNAGAR, T.S. - 505527


Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S.)

2. JNTUH Facts Finding Committee is expected for Inspection to visit in the month of March-2019. Principal is directed to issue the guidelines to all the HODs and staff members to keep the records ready for Inspection.
3. The governing body informed the executive committee to constitute the staff selection committee for the academic year 2019-2020 with the members of university nominee and subject experts from any other college. As per the Govt. G.O.M.S.N0.14 and AICTE Norms, sufficient teaching staff members and Ph.D qualified staff for all the departments should be selected and recruited. Further, executive body is recruited to take initiative for the ratification of staff members.
4. The Committee has guided the Principal to prepare records for NBA, NAAC & ISO for next academic year 2019-2020 and Management is also requested to take initiative in this regard. It is resolved that Principal is given full freedom to prepare the proposals for NAAC Accreditation and NBA & ISO Accreditation for 2019-2020.
5. Principal is directed to conduct the CRT and FDP programs. Subject experts may be invited as Resource persons for FDP programs. So that faculty can improve their knowledge and enhance their skills as per the advance technology & global changes.
6. Committee has passed the resolution to purchase the required Equipments/Software lab materials/Library Books as per the R18 syllabus Regulation and also advised the principal to take initiative to renovate the computer labs as per the JNTUH norms.
7. The Committee has taken decision to conduct the remedial classes for slow learners especially in the subjects of English and Mathematics.
8. The Committee members resolved to organize guest lectures by the Experts from different Industries.
9. The Governing body has taken decision to maintain college campus peacefully without any disturbances. To full fill the aim of peaceful atmosphere and tension free campus, the Committee has resolved to revise the following committees.
 1. College Academic Council
 2. Anti Ragging Committee
 3. Grievance Redress Committee
 4. Women Protection Cell
 5. RTI Committee
10. The Committee members resolved for making, wide publicity regarding Anti Ragging and make the students to aware the punishment and consequences of Ragging.



11. Governing body has passed the resolution maximum number of saplings should be planted around the college building and from the main entrance gate towards the college building either side of the way as part of the Harithaharam. To maintain the greenery at our college campus, it should be protected by watering the plants for ever.
12. It is resolved that proper advertisement in the Media is needed for more admissions for the next academic year 2019-2020. Hence, management is advised to take initiative in this regard.
13. Vote of thanks is conveyed by Sri. M.Ramesh Reddy the Secretary & Correspondent of Takshasila Education Society.

Secretary & Correspondent

Principal
Sree Chaitanya Institute of Technological Sciences
M.D. Colony, KARIMNAGAR, (T.S)



Date: 05-08-2018

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 06-08-2018 at 11:00AM in Management Room to discuss the following matters.

Agenda

1. Review of previous meeting held on 07-01-2018
2. Academic and co-curricular activities
3. Conducting examinations as JNTUH protocol
4. CRT and placement activities in the campus
5. Review of AICTE sanctioned STTPs and FDP
6. Strengthening Alumni association
7. Improve consultancy works
8. Discussion on Academic Activities
9. Any other matter with the permission of Chairman


PRINCIPAL

Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

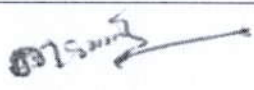
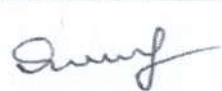



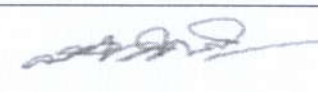
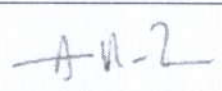
MINUTES OF THE GOVERNING BODY MEETING

Date : 06-08-2018

Time:11:00AM

Venue: Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

SNO	NAME	DESIGNATION	SIGNATURE
1	Sri. M. Laxma Reddy	Chairman	
2	Sri. M. Ramesh Reddy	Secretary & Correspondent	
3	Dr. G. Venkateshwarlu	Member	
4	Dr. N.G. Raghavender Rao	Member	
5	Dr. K. Neelima	Member	
6	Prof. N.V.S. Raju	University Nominee	
7	Dr. A. Prasad Raju	Principal & Member Secretary	



Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

The committee discussed the following and passed the resolution.

1. The committee resolved to conduct training programmes to students of various disciplines
2. The committee decided to conduct sports for the students
3. It has been decided to increase placements for final year students
4. It has been decided to encourage the faculty members to enroll for P.hD's
5. Committee resolved to increase seed amount for faculty to participate in FDP's
6. Vote of thanks is conveyed by Sri. M.Ramesh Reddy the Secretary & Correspondent of Takshasila Education Society.



Secretary & Correspondent



Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)

Date: 06-01-2018

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 07-01-2018 at 11:00 AM in Management Room to discuss the following matters.

Agenda

1. Closure of certain courses in the Institution
2. Submit the changes to AICTE, State Govt. and University
3. CRT and placement activities in the campus
4. Review of AICTE sanctioned STTPs and FDP
5. Preparing for NBA accreditation by 2018-19
6. Implementation of ERP
7. Discussion on Academic Activities
8. Any other matter with the permission of Chairman
- 9.

Copy to:

Committee members



PRINCIPAL

Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)







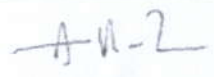
MINUTES OF THE GOVERNING BODY MEETING

Date : 07-01-2018

Time:11:00AM

Venue:Sree Chaitanya Institute of Technological Sciences

The following members are present in the meeting.

SNO	NAME	DESIGNATION	SIGNATURE
1	Sri. M. Laxma Reddy	Chairman	
2	Sri. M. Ramesh Reddy	Secretary & Correspondent	
3	Dr. G. Venkateshwarlu	Member	
4	Dr. N.G. Raghavender Rao	Member	
5	Dr. K. Neelima	Member	
6	Prof. N.V.S. Raju	University Nominee	
7	Dr. A. Prasad Raju	Principal & Member Secretary	



LMD COLONY, THIMMAPUR, KARIMNAGAR, T.S. - 505527
Principal
Sree Chaitanya Institute of Technological Sciences
L.M.D. Colony, KARIMNAGAR (T.S)

Committee resolutions are as follows

1. It is resolved for closure of certain courses in the Institutions by observing the present circumstances and by considering the poor Admissions in previous year.
2. Resolved to closure below given courses as follows.

S.No.	Name of the Course	Existing Intake	Revised intake
1	B.Tech — Mechanical Engineering	60	00
2	M.Tech — Electrical Power Engineerin	18	00
3	M.Tech - Computer Science and Engineering (2 nd)	18	00
4	M.Tech — Embedded System and VLSI Design (2 nd)	18	00

3. Resolved to submit the above changes to AiCTE, State Govt. and University
4. Resolved to prepare for NBA accreditation by 2018-19.
5. ERP implementation has been discussed.
6. Vote of thanks is expressed by the Secretary & Correspondent of Takshasila Educational Society of the Governing body.



Secretary & Correspondent



Principal
Sree Chaitanya Institute of Technological Sciences
I.M.D. Colony, KARIMNAGAR (T.S)



ACTION TAKEN OF FEEDBACK FROM STAKEHOLDERS (2018-19)

Action to be taken on the various feedback reports collected from stakeholders from time to time along with suggestions on the same

SNO	SUGGESTIONS	ACTION TAKEN ON FEEDBACK
1	<p>Made By Students: Students suggested the need for job oriented courses, training for facing interviews during campus selection. They also requested to provide career guidance and expert talks by industrialists. Awareness among every student especially research scholars to publish articles may be created</p>	<p>New technical training courses are introduced which are useful to students for industry ready. Career guidance programs were given and counseling cell supported the development of soft skills and communication ability. Guest lecturer are arrange from various industries.</p>
2	<p>Made By Alumni: Alumni have suggested that the institute should focus on improving communication skills, personality development, self-motivation and confidence and good mentoring. Alumni suggested that the libraries facilities need to be improved by adding manuscripts and reference book. More internship facilities be made available to students for better industrial exposure</p>	<p>Institute has been provided with library facility to access research papers, digital library. Departmental libraries made available in all departments. Different workshops and seminars are arranged in institute. Necessary help was given to interested students to carry out internships various organizations.</p>
3	<p>Made By Faculty: The need for more practical sessions was stressed by the teachers to enhance the employability of students. Students can be industry ready only if they are exposed to real life situations in their class rooms and laboratories. Teachers emphasized the need for more hands on experience in industries during summer vacations so that students get a firsthand experience of the needs of the industry during their course period and get themselves ready in their fields of interest.</p>	<p>More practical courses were included in the curriculum based on the feedback of the teachers. The quality of the existing practical courses was updated by introducing latest versions in the syllabus. Internships were made compulsory for all students during summer vacations to give them a taste of industry requirements during their course period. This also enabled them to assess their standing in the industry and improve their potential with respect to their field of interest</p>
4	<p>Made By Employers: The recruiters from IT companies and other industries suggested that the students need to be more participative and work with teams more effectively. Students need to be aware of industry exposure. Recruiters suggested that the students are be strong in their aptitude skills, as it is the first level of the interview process.</p>	<p>The soft skill training focused more on participative games and teambuilding, invited resource persons from industries were made to address the students. Intensive training on aptitude training was planned for the next academy year.</p>

ANC
Principal



ACTION TAKEN ON FEEDBACK FROM STAKEHOLDERS (2019-20)

Action to be taken on the various feedback reports collected from stakeholders from time to time along with suggestions on the same

SNO	SUGGESTIONS	ACTION TAKEN ON FEEDBACK
1	<p>Made By Students: Students suggested the need for job oriented courses, training for facing interviews during campus selection. They also requested to provide career guidance and expert talks by industrialists. Awareness among every student especially research scholars to publish articles may be created</p>	<p>New technical training courses are introduced which are useful to students for industry ready. Career guidance programs were given and counseling cell supported the development of soft skills and communication ability. Guest lecturer are arrange from various industries.</p>
2	<p>Made By Alumni: Alumni suggested that they need more focus on soft skill training. Alumni have suggested that the institute should focus on improving communication skills, personality development, self-motivation and confidence and good mentoring.. More internship facilities be made available to students for better industrial exposure</p>	<p>Institute has been provided with library facility to access research papers, digital library. Departmental libraries made available in all departments. Different workshops and seminars are arranged in institute. Necessary help was given to interested students to carry out internships various organizations.</p>
3	<p>Made By Faculty: The need for more practical sessions was stressed by the teachers to enhance the employability of students. Students can be industry ready only if they are exposed to real life situations in their class rooms and laboratories. Teachers emphasized the need for more hands on experience in industries during summer vacations so that students get a firsthand experience of the needs of the industry during their course period and get themselves ready in their fields of interest</p>	<p>More practical courses were included in the curriculum based on the feedback of the teachers. The quality of the existing practical courses was updated by introducing latest versions in the syllabus. Internships were made compulsory for all students during summer vacations to give them a taste of industry requirements during their course period. This also enabled them to assess their standing in the industry and improve their potential with respect to their field of interest</p>
4	<p>Made By Employers: The recruiters insisted on advanced skill development courses and other industries suggested that the students need to be more participative and should be initiative in team work effectively. Students need to be aware of industry exposure. Recruiters suggested that the students are be strong in their aptitude skills, as it is the first level of the interview process.</p>	<p>The soft skill training focused more on participative games and teambuilding, invited resource persons from industries were made to address the students. Intensive training on aptitude training was planned for the next academy year</p>

Principal

Sree Chaitanya Institute of Technological Sciences
 L.M.D. Colony, KARIMNAGAR (T.S)



ACTION TAKEN OF FEEDBACK FROM STAKEHOLDERS (2020-21)

Action to be taken on the various feedback reports collected from stakeholders from time to time along with suggestions on the same

SNO	SUGGESTIONS	ACTION TAKEN ON FEEDBACK
1	<p>Made By Students: Students expressed the necessity for courses focused on job readiness and training to prepare for interviews during campus recruitment. They also advocated for the provision of career guidance and expert lectures by industry professionals. Additionally, it is important to foster awareness among all students, particularly research scholars, regarding the importance of publishing articles.</p>	<p>New technical training courses have been implemented, providing students with essential skills for industry readiness. Career guidance programs have been established, and the counseling cell has facilitated the enhancement of soft skills and communication abilities. Additionally, guest lectures are organized from a variety of industries.</p>
2	<p>Made By Alumni: Alumni students have indicated a need for increased emphasis on soft skill development. They have recommended that the institution prioritize enhancements in communication abilities, personality growth, self-motivation, confidence, and effective mentoring. Additionally, it is suggested that more internship opportunities be provided to students to facilitate improved exposure to industry practices</p>	<p>The institute has established a library facility that allows access to research papers and a digital library. Each department is equipped with its own library. Various workshops and seminars are organized within the institute. Additionally, essential support has been offered to students interested in pursuing internships with different organizations.</p>
3	<p>Made By Faculty: Faculty highlighted the importance of increasing practical sessions to improve students' employability. They asserted that students can only become industry-ready if they engage with real-life scenarios in their classrooms and laboratories. The teachers underscored the necessity for more hands-on experience in industrial settings during summer breaks, allowing students to gain firsthand insight into industry requirements while pursuing their studies and preparing for their chosen fields.</p>	<p>The curriculum was enhanced by incorporating additional practical courses in response to teacher feedback. The existing practical courses were revised to include the most current versions in the syllabus. Furthermore, internships were mandated for all students during the summer break, allowing them to experience industry expectations while pursuing their studies. This initiative also provided students with the opportunity to evaluate their position within the industry and to enhance their capabilities in relation to their chosen field.</p>
4	<p>Made By Employers: The recruiters insisted on advanced skill development courses and other industries suggested that the students need to be more participative and should be initiative in team work effectively. Students need to be aware of industry exposure. Recruiters suggested that the students are be strong in their aptitude skills, as it is the first level of the interview process.</p>	<p>The recruiters emphasized the importance of advanced skill development courses, while representatives from other industries indicated that students should engage more actively and take the initiative in effective teamwork. It is essential for students to recognize the value of industry exposure. Additionally, recruiters advised that students should possess strong aptitude skills, as these are critical for the initial stage of the interview process.</p>

ACTION TAKEN OF FEEDBACK FROM STAKEHOLDERS (2021-22)

Action to be taken on the various feedback reports collected from stakeholders from time to time along with suggestions on the same

SNO	SUGGESTIONS	ACTION TAKEN ON FEEDBACK
1	<p>Made By Students: Students requested for more practical sessions. They requested to conduct seminars on job oriented courses, training for facing interviews during campus selection. They also requested to provide career guidance and expert talks by industrialists. Awareness among every student especially research scholars to publish articles may be created.</p>	<p>Workshops and seminars were held to introduce new technical aspects which are useful to students for industry ready. The HODs and faculty were suggested for including more classes for practicals in the Timetables. Students were allotted a few hours in the weekly curriculum to improve their physical and mental fitness.</p>
2	<p>Made By Alumni: Alumni suggested that they need more focus on soft skill training. Alumni have suggested that the institute should focus on improving communication skills, personality development, self motivation, career building, confidence and good mentoring.. More internship facilities are made available to students for better industrial exposure.</p>	<p>Institute has conducted different workshops and guest lecturers regarding career building, self motivation and for improving the communication skills of the students. Necessary help was given to interested students to carry out internships various organizations.</p>
3	<p>Made By Faculty: The need for more practical sessions was stressed by the teachers to enhance the employability of students. Students can be industry ready only if they are exposed to real life situations in their class rooms and laboratories. Teachers emphasized the need for conducting more internship during summer vacations so that students get a firsthand experience of the needs of the industry during their course period and get themselves ready in their fields of interest.</p>	<p>More practical courses were included in the curriculum based on the feedback of the teachers. The quality of the existing practical courses was updated by introducing latest versions in the syllabus. Internships were made compulsory for all students during summer vacations to give them a taste of industry requirements during their course period. This also enabled them to assess their standing in the industry and improve their potential with respect to their field of interest.</p>
4	<p>Made By Employers: The Employers were of the opinion that students should develop their self thinking capabilities and should be initiative in team work. Students need to be aware of industry exposure. Recruiters suggested that the students are be strong in their aptitude skills, as it is the first level of the interview process.</p>	<p>The soft skill training focused more on participative games and teambuilding, invited resource persons from industries were made to address the students. Intensive training on aptitude training was planned for the next academic year..</p>

(Signature)
Principal

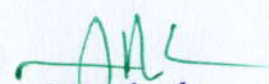
Sree Chaitanya Institute of Technological Sciences
 LMD Colony, KARIMNAGAR (T.S)



ACTION TAKEN OF FEEDBACK FROM STAKEHOLDERS (2022-23)

Action to be taken on the various feedback reports collected from stakeholders from time to time along with suggestions on the same

SNO	SUGGESTIONS	ACTION TAKEN ON FEEDBACK
1	<p>Made By Students: Students requested for more practical sessions. They requested to conduct seminars on job oriented courses, training for facing interviews during campus selection. They also requested to provide career guidance and expert talks by industrialists. Awareness among every student especially research scholars to publish articles may be created</p>	<p>Various workshops and seminars were held to introduce new technical aspects which are useful to students for industry ready. The HODs and faculty were suggested for including more classes for practical in the Timetables. Students were allotted a few hours in the weekly curriculum to improve their physical and mental fitness.</p>
2	<p>Made By Alumni: Alumni suggested that they need more focus on soft skill training. Alumni have suggested that the institute should focus on improving communication skills, personality development, self-motivation, career building, confidence and good mentoring. More internship facilities are made available to students for better industrial exposure.</p>	<p>The Institute has conducted different workshops and guest lecturers regarding career building, self motivation and for improving the communication skills of the students. Necessary help was given to interested students to carry out internships various organizations</p>
3	<p>Made By Faculty: The need for more practical sessions was stressed by the teachers to enhance the employability of students. Students can be industry ready only if they are exposed to real life situations in their class rooms and laboratories. Teachers emphasized the need for conducting more internship during summer vacations so that students get a firsthand experience of the needs of the industry during their course period and get themselves ready in their fields of interest.</p>	<p>More practical courses were included in the curriculum based on the feedback of the teachers. The quality of the existing practical courses was updated by introducing latest versions in the syllabus. Internships were made compulsory for all students during summer vacations to give them a taste of industry requirements during their course period. This also enabled them to assess their standing in the industry and improve their potential with respect to their field of interest</p>
4	<p>Made By Employers: The Employers were of the opinion that students should develop their self thinking capabilities and should be initiative in team work. Students need to be aware of industry exposure. Recruiters suggested that the students are be strong in their aptitude skills, as it is the first level of the interview process.</p>	<p>The soft skill training focused more on participative games and teambuilding, invited resource persons from industries were made to address the students. Intensive training on aptitude training was planned for the next academic year.</p>


Principal

Sree Chaitanya Institute of Technological Sciences
 L.M.D. Colony, KARIMNAGAR (T.S)